PERSONAL AWARD RECOMMENDATION

ENSURE ALL BLOCKS ARE FILLED IN, SIGNED AND DATED.
COMPLETE MAILING ADDRESSES ARE REQUIRED

FROM: ADDRESS:		TO: *(Awarding Authority)* ADDRESS: UIC/RUC:
		14. EXP. OF ACTIVE DUTY IF RETIREMENT/SEPARATION, NUMBER OF YEARS
COMMAND POC:	PHONE #:	
1. SOCIAL SECURITY NUMBER	2. DESIG/NEC/MOS	15. EST. DETACHMENT DATE
3. NAME *(Last, first, MI)*		☐ RETIREMENT ☐ TRANSFER ☐ TERMINAL LEAVE
4. COMPONENT *(USN, USMC, etc.)*	16. NEW DUTY STATION *(Home address if separation anticipated)* ADDRESS:	
5. GRADE/RATE	17. UNIT AT TIME OF ACTION/SERVICE	18. DUTY ASSIGNMENT
6. WARFARE DESIGNATOR	7. UIC/RUC:	19. PREVIOUS PERSONAL DECORATIONS AND PERIOD RECOGNIZED *(exclude Purple Heart and Combat Action Ribbon)*
8. RECOMMENDED AWARD *(See instruction #3 on back)*	9. SPECIFIC ACHIEVEMENT ☐ YES ☐ NO	
10. ☐ HEROIC ☐ MERI-TORIOUS ☐ HEROIC POSTHUMOUS ☐ MERITORIOUS POSTHUMOUS ☐ MIA		
11. NUMBER OF AWARD OF RECOMMENDED MEDAL		20. PERSONAL AWARDS RECOMMENDED - NOT YET APPROVED
12. ACTION DATE/MERITORIOUS PERIOD		21. OTHER PERSONNEL BEING RECOMMENDED FOR SAME ACTION
13. GEOGRAPHIC AREA OF ACTION/SERVICE		

22. *I certify that the facts contained in the summary of action are* ☐ *known to me* ☐ *a matter of record*

NAME, GRADE, TITLE OF ORIGINATOR	SIGNATURE	DATE

23. FORWARDING ENDORSEMENTS BY VIA ADDRESSEE(S). *(Attach additional sheets only as necessary)*

VIA	COMMAND *(To be completed by originator)*	RECOMMENDED AWARD	COMBAT "V"	SIGNATURE, GRADE	DATE FWD
1			☐ YES ☐ NO		
2			☐ YES ☐ NO		
3			☐ YES ☐ NO		

24. TO BE COMPLETED BY AWARDING AUTHORITY

DISPOSITION OF BASIC RECOMMENDATION	COMBAT "V"	EXTRAORDINARY HEROISM RECOMMENDED	SIGNATURE, GRADE, TITLE	DATE APPROVED
	☐ YES ☐ NO	☐ YES ☐ NO		

FOR USE OF NDBDM ONLY

DATE:

1. Extraordinary heroism recommended ☐ YES ☐ NO ☐ NA
2. Reviewed and recorded

By direction

CLEAR

INSTRUCTIONS

1. Before completing this form see SECNAVIST 1650.1F
2. The Summary of Action (item 24) is requested *(except for Command approved NAMS)*. In addition attach a double spaced proposed citation.
3. Two (2) letter codes to be used in blocks 8, 19, 20, 23 and 24

MH - Medal of Honor
NX - Navy Cross
DM - Distinguished Service Medal
SS - Silver Star
LM - Legion of Merit
LV - Legion of Merit with V
DX - Distinguished Flying Cross
DV - Distinguished Flying Cross with V
NM - Navy & Marine Corps Medal
BS - Bronze Star
BV - Bronze Star with V
PH - Purple Heart Medal
MM - Meritorious Service Medal
AS - Air Medal - Strike/Flight
AF - Air Medal - Individual Action
AH - Air Medal - Individual Action with V
JC - Joint Service Commendation Medal
NC - Navy Commendation Medal
CV - Navy Commendation Medal with V
JA - Joint Service Achievement Medal
NA - Navy Achievement Medal
NV - Navy Achievement Medal with V
CR - Combat Action Ribbon

25. SUMMARY OF ACTION *(not required for Command approved NAMS)*

CLEAR